



City of Fort Atkinson  
City Manager's Office  
101 N. Main Street  
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING  
IN PERSON AND VIA ZOOM  
TUESDAY, OCTOBER 3, 2023 – 7:00 PM  
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVI1VnR1RWF5bXovdz09>

Meeting ID: 599 786 6403

Passcode: 53538

Dial by Location  
+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

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**AGENDA**

1. **Call meeting to order**
2. **Roll call**
3. **Public Hearings:**
  - a. **Discontinue A Portion of James Place** between Talcott Street and Janesville Avenue
  - b. Proposed Amendments to Chapter 70 of City of Fort Atkinson Municipal Ordinance Sections 70.04.03 and 70.04.04 to **Update and Enact New Park Impact Fees**
4. **Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
5. **Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate.*

*Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*

- a. Review and possible action relating to the **minutes of the September 14, 2023 Police and Fire Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- b. Review and possible action relating to the **minutes of the September 19, 2023 regular Fort Atkinson City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the September 26, 2023 Board of Review meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to the **minutes of the September 26, 2023 regular Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)

**6. Petitions, Requests, and Communications: – None**

**7. Resolutions and Ordinances:**

- a. First reading of an Ordinance relating to **amendments to Section 94-151 of the City of Fort Atkinson Municipal Code relating to the use of All-Terrain Vehicles (ATVs) on City Streets** (Houseman, City Manager)
- b. First reading of an Ordinance relating to a **Zoning Map Amendment** to change the zoning district for the properties located at 932 Erick St., 1000 Erick St., and 610 Talcott Ave. from Light Industrial (LI) to Institutional (I) (Selle, Director of Public Works)
- c. First reading of an Ordinance to amend Sections 70.04.03 and 70.04.04 of the City of Fort Atkinson Land Division and Development Ordinance relating to **Updating and Enacting New Park Impact Fees** (Franseen, Director of Parks and Recreation)
- d. Second reading of an Ordinance to amend Sections 15.03.28, 15.06.06(12), 15.06.06(19), 15.06.06(21), and 15.06.06 (22) of the Zoning Ordinance relating to **parking and surface standards** (Draeger, Building/Zoning Administrator)
- e. Second reading of an Ordinance to amend Section 94-432 of the Municipal Code relating to **vehicle and trailer parking** (Draeger, Building/Zoning Administrator)
- f. Second reading of an Ordinance to repeal Section 94-434 of the Municipal Code relating to **taxicab parking** (Draeger, Building/Zoning Administrator)
- g. Review and possible action on a resolution to **Discontinue a Portion of James Place between Talcott Street and Janesville Avenue** in the City of Fort Atkinson (Selle, Director of Public Works)

**8. Reports of Officers, Boards, and Committees:**

- a. City Manager's Report (Houseman, City Manager)

**9. Unfinished Business – None**

**10. New Business:**

- a. Review and possible action relating to **Certified Survey Map dedicating a 75-foot-wide right-of-way** along the east side of the property located at 925 Lexington Blvd. to the City for future public infrastructure purposes (Selle, Director of Public Works)
- b. Review and possible action relating to an Agreement for Professional Services between the City and R.A. Smith for **Preliminary Assessment of a Transportation Utility** (Selle, Director of Public Works)
- c. Review and possible action relating to proposals for **pre-demolition inspection services** of buildings to be razed in association with the Public Works and Parks Operations facility project (Selle, Director of Public Works)

**11. Miscellaneous – None**

**12. Claims, Appropriations and Contract Payments:**

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

**13. Adjournment**

*Date Posted: October 2, 2023*

*CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce*

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